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ADP Prof. Stds

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MEMORANDUM FOR: Director of Security

FROM   : Bruce T. Johnson
                    Director of Data Processing

SUBJECT   : Participation in the Agency-Wide ADP
                    Professional Standards Committee [ ]   25X1

1. In August 1978, the Deputy Director for Administration tasked the Director of Data Processing to undertake a study on Agency-Wide ADP Professional Standards. Subsequently, a task force was formed with representatives from various parts of the Agency. The task force focused its study on the need for more professional standards in such areas as feasibility studies, requirements definition, specifications, and programming. The study was completed and the results forwarded to the DDA in February 1979. A copy of this report is attached. [ ]

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2. In summary, the report confirmed a need for more standardization and specifically recommended that the Director of Data Processing establish a permanent committee to perform this function. I have invited those organizations that contributed to the original task force to once again participate, this time on a permanent basis, in an effort to bring about the needed standardization. [ ]

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3. In addition, I would like the Office of Security to consider participation on a permanent basis and identify a representative to work on this committee. I believe those of us active in the ADP field are sensitive to the work that needs to be done to improve security in the software area and see participation by the Office of Security as a means to achieve this goal. [ ]

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4. Should you accept this invitation, please have your representative contact[ ]the Deputy Director for Applications, on extension[ ]for further information. I look forward to your active support. [ ]

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Bruce T. Johnson